

Information required for making an Application for Written Advice

FRV strongly recommends that all applicants are thoroughly conversant with their responsibilities under the relevant regulations before submitting a formal application for written advice.

The following information is required to be submitted in electronic form with your Application for Written Advice.

1. The application form (below) is completed in full
2. Emergency planning information and procedures documents
3. Emergency information book and contents (If plans and quantities listed here go to item 6)
4. Plans/drawings (electronic form) of the site/premises that show:
 - (a) All boundaries, entrances, structures and names relevant buildings;
 - (b) Floor plan of all structures showing all doors and exits;
 - (c) The location of existing fire protection equipment and systems;
 - (d) Drainage systems and provision for spill containment;
 - (e) Location and class of all dangerous goods located on the site;
 - (g) The names of surrounding streets and an arrow displaying northern orientation. This information can be distributed across several plans/drawings of the site if appropriate.
5. A manifest, list or register of and their quantity, class, packaging groups UN for packaged dangerous goods and bulk dangerous goods
6. Copies of results of pressure and flow tests for installed hydrant and hose reel systems
7. Current correspondence from WorkSafe Victoria including PIN notices if applicable and copy of Worksafe Licence for Dangerous Goods
8. Documentation or evidence that the installed/proposed fire safety system is compatible with the hazards and risks at the facility/site and fit for purpose
This may include fire safety studies and the like.

Application for Fire Service Written Advice Dangerous Goods

(Tick appropriate boxes and enter relevant details below)

Worksafe Provisional Improvement Notice (PIN) Issued

Dangerous Goods (Storage and Handling) Regulations 2012

Purpose of application and/or additional comments

General Enquiry

Placarding (Regulation 49)

Fire Protection (Regulation 54)

Emergency Procedures (Regulation 55)

Occupational Health and Safety Regulations 2017

Purpose of application and/or additional comments

Major Hazard Facility

Dangerous Goods (Explosives) Regulations 2011

Purpose of application and/or additional comments

Explosives

Premises Details

Premises/Company Name.....

Site Name..... Street No..... Lot No.....

Street Name..... Town/Suburb..... Postcode.....

Type of Business.....

Applicant Details

Applicant Name.....

Applicant Company..... Street No.....

Street Name..... Town/Suburb..... Postcode.....

Phone No..... Mobile No

Email..... Date

ABN.....

Print this completed form and submit with required documents to the email address below.
For any queries, please contact the FRV Dangerous Goods Department via email address.

dangerousgoods@mfb.vic.gov.au